

**MINUTES OF MEETING
CROSSWINDS EAST
COMMUNITY DEVELOPMENT DISTRICT**

The continued meeting of the Board of Supervisors of the Crosswinds East Community Development District was held Wednesday, **October 11, 2023** at 4:00 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk
Chuck Cavaretta
Daniel Arnette
Jessica Petrucci

Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also present were:

Jill Burns
Roy Van Wyk
Chace Arrington *by Zoom*

District Manager, GMS
District Counsel, KVV Law
District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Four Board members were present constituting a quorum and one Board member joining via Zoom.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present for the meeting.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the July 26, 2023
Board of Supervisors and Audit
Committee Meetings**

Ms. Burns presented the July 26, 2023 Board of Supervisors meeting and Audit Committee meeting minutes. She asked for any corrections or changes from the Board. There being none, she asked for a motion of approval.

On MOTION by Mr. Heath, seconded by Mr. Arnette, with all in favor, the Minutes of the July 26, 2023 Board of Supervisors and Audit Committee Meetings, were approved.
--

October 11, 2023

Crosswinds East CDD

FOURTH ORDER OF BUSINESS

Review and Ranking of Proposals Received for Phase 1 RFP for Construction Services and Authorizing Staff to Send Notices of Intent to Award

Ms. Burns reviewed RFP bid package #1 and noted that they received three proposals from Kearney, Tucker Paving, and Jr. Davis. After Board discussion, Kearney was ranked as the #1 proposer and the Board motioned to send a Notice of Intent to Award to Kearney

On MOTION by Mr. Cavaretta, seconded by Mr. Heath, with all in favor, Ranking of Proposals Received for Phase 1 RFP for Construction Services with Kearney Ranked #1 and Authorizing Staff to Send Notices of Intent to Award to Kearney, was approved.

Ms. Burns reviewed the three bids in bid package #2 from Kearney, Tucker Paving, and Jr. Davis. After Board discussion, they decided to reject all three bids.

On MOTION by Mr. Cavaretta, seconded by Mr. Heath, with all in favor, Authorizing Staff to Reject All Bids in Bid Package #2, was approved.

Ms. Burns noted that at the Board’s direction they would rebid and split out the phases. Pickup for the rebid will be on October 23, 2023, questions will be due November 16, 2023 and bids will be due November 30, 2023.

On MOTION by Mr. Heath, seconded by Mr. Cavaretta, with all in favor, Authorizing Staff to Rebid Bid Package #2 (north of Carl Boozer Road) and Split out Phases, was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk had nothing further to report.

B. Engineer

Mr. Arrington had nothing to report to the Board.

October 11, 2023

Crosswinds East CDD

C. District Manager’s Report

i. Approval of Check Register

Ms. Burns presented the check register to the Board.

On MOTION by Ms. Schwenk, seconded by Mr. Cavaretta, with all in favor, the Check Register, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns noted that the financials could be found in the agenda package and offered to answer any questions for the Board. There being no comments, the next item followed.

SIXTH ORDER OF BUSINESS

Other Business

There being no comments, the next item followed.

SEVENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

There being no comments, the next item followed.

EIGHTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Heath, seconded by Mr. Arnette, with all in favor, the meeting was adjourned.

Jill Burns
Secretary/Assistant Secretary

DocuSigned by:
Rennie Heath
8215FA2B8FB744A...
Chairman/Vice Chairman